YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

1.Name of the Institution   Rajapalayam Rajus' College

- Name of the Head of the institution   Dr. D.Venkateswaran

- Designation   Principal

- Does the institution function from its own   Yes
  campus?

- Phone no./Alternate phone no.   04563222767

- Mobile no   9443396530

- Registered e-mail   rrc1973@gmail.com

- Alternate e-mail   iqac@rrc.ac.in

- Address   Mudangiyar road, Rajapalayam

- City/Town   Rajapalayam

- State/UT   TAMILNADU

- Pin Code   626117

2.Institutional status

- Affiliated /Constituent   Affiliated

- Type of Institution   Co-education

- Location   Rural

- Financial Status   UGC 2f and 12(B)

- Name of the Affiliating University **Madurai Kamaraj University**

- Name of the IQAC Coordinator **Dr.P.Suriakala**

- Phone No. **9150153225**

- Alternate phone No. **9894555370**

- Mobile **7010036227**

- IQAC e-mail address **iqac@rrc.ac.in**

- Alternate Email address **rrc1973@gmail.com**

3.Website address (Web link of the AQAR (Previous Academic Year)

https://rrc.ac.in

4.Whether Academic Calendar prepared during the year?

Yes

- if yes, whether it is uploaded in the Institutional website Web link:

https://rrc.ac.in/images/ac/Hand%20Book%202022%20(1).pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 2	**B**	**2.48**	**2013**	**25/10/2013**	**24/10/2018**
Cycle 3	**B++**	**2.93**	**2020**	**08/01/2020**	**07/01/2025**

6.Date of Establishment of IQAC **23/06/2006**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	**Nil**	**Nil**	**Nil**	**Nil**

8.Whether composition of IQAC as per latest NAAC guidelines

Yes

- Upload latest notification of formation of IQAC

View File

9.No. of IQAC meetings held during the year   5

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?   **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report   No File Uploaded

10.Whether IQAC received funding from any of the funding agency to support its activities during the year?   **No**

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

19 career oriented / technical certificate courses were conducted to increase the employability skills among the students in this academic year

Promoting entrepreneurial skills through IIC, our institution awarded 3.0/5 star rating by IIC, MoE, New Delhi

TNSCST, Chennai sponsored Five days 'In-service training programme for School Teachers (Science Teachers)' was conducted in this academic year 2021-2022

Incubation Centre is established with the financial assistance from College Governing Council

Seven Faculty Development as well as Professional Development Programmes and Two workshops were organized for Teaching and Non-Teaching staff for the academic year 2021 – 2022

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
To conduct Faculty Development Programmes and Webinars	Seven Faculty Development as well as Professional Development Programmes and Two workshops were organized for Teaching and Non-Teaching staff for the academic year 2021 – 2022.
To enhance the internet bandwidth	Leased line bandwidth is improved from 35 to 36 MBPS
Online feedback should be collected and analyzed from stakeholders and students	Online Feedback was collected from Alumni, Teachers, Employer and Students to analyze the teaching-learning standards and to upgrade infrastructure facilities such as virtual classrooms, LCD projectors
Orientation Program for Students	Orientation program was organized for all the first year students by virtual mode on 16.09.2021
Implementing the best practice	Every day, in the first hour, one student from each class delivers on a topic for about 10 minutes, related to GK or in the subject category
To enhance the utilization of INFLIBNET among students and extending the subscription for the academic year	More than 1300 students and faculty use the e-Shodh Sindhu - N LIST under INFLIBNET (Ministry of Education) as well as registered in the NDLI Club Partner in National Digital Library of India
Mentor – Mentee System	Student Mentoring System (SMS) was implemented to enhance the teacher-student relationship
To render the support from Alumni to increase the infrastructure facilities	Construction of Alumni Association Auditorium was completed and final finishing works are going on and will be hand over to college on August

	2022
To conduct more number of Hybrid International, National and State level workshops, conference / Webinars sponsored by UGC, ICSSR, ICHR, TNSCST and other government agencies to enrichment the curriculum	TNSCST, Chennai sponsored Five days 'In-service training programme for School Teachers (Science Teachers)' was conducted
Entering new MoU with Institutions and Organizations to promote research, entrepreneurial and co-curricular activities and for exchange programmes	Following MoU's were singed in this academic year (Chronological order) Ramco Institute of Technology, Rajapalayam for enhancing research & development activities, exchange programmes
Promoting entrepreneurial skills through IIC	Awarded 3.0/5 star rating by IIC, MoE, New Delhi
To establish Incubation Centre to promote start-up cultures	Incubation Centre is established with the financial assistance from College Governing Council. Two students Mr. C. Muthusubramanian, II. B.Com. (Regular) ventured a start-up company, 'Mayukai' – A handcrafted premium vegetable leather hand-bags. www.mayukaiindia.in, P.N. Sakthi Darshan, II. B.Com. (Regular) ventured 'Make my day' Event Management Programmes Mutual fund scheme for students is initiated by Mr. R. Vishnushankar, Coordinator, Incubation Centre by investing in NIFTY 100 stocks
To participate in Atal Ranking of Institutions on Innovation Achievements (ARIIA)	ARIIA report was submitted at ARIIA portal
Submission of AQAR 2021 – 2022	Online submission of AQAR in NAAC portal
To conduct more carrier-oriented	About 19 career oriented /

certificate courses for students	technical certificate courses were conducted to increase the employability skills among the students in this academic year.
Special coaching classes are planned to conduct for advanced and slow learners. Coaching classes for the students to get admission at top ranked institutes must be conducted	? Overall pass percentage in University examinations is 96 %. ? Classes are conducted for NET exams. ? Coaching classes are conducted for TNPSC exams. ? Coaching classes for IIT-JAM for M.Sc. Physics and Chemistry admission, UGC-JRF for PhD admission were conducted for toppers
Career Advancement Schemes (CAS) for Regular teaching staff	28 regular faculty members successfully submitted CAS application form for promotion under career advancement schemes of the UGC for college teachers for various levels such as Senior Assistant Professor (Rs.6000 – Rs.7000), Selection Grade Assistant Professor (Rs.7000 – Rs.8000)
Participation in NIRF Ranking – 2022	The Institution uploaded DCS data in NIRF portal on 09.02.2022
Draft of Quality Benchmark for NAAC – IV (A Master Plan to improve quality) on 7 Criterions in NAAC (Revised Assessment and Accreditation (A&A) Framework	Implementation of Quality Benchmarks for NAAC – IV A Master Plan to improve quality) on 7 Criterions in NAAC (Revised Assessment and Accreditation (A&A) Framework
Upgrading ICT tools such as computers, software, copiers etc	Rs. 14,27,822 was spent on upgradation of ICT tools in the campus

13. Whether the AQAR was placed before statutory body?   Yes

- Name of the statutory body

Name	Date of meeting(s)
Rajapalayam Rajus' College Governing Council	28/11/2022

14.Whether institutional data submitted to AISHE

Part A

Data of the Institution

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06-02-2024 03:00:06

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Rajapalayam Rajus' College Governing Council	28/11/2022

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2021 - 2022	10/02/2023

15. Multidisciplinary / interdisciplinary

The institution is getting ready to add multidisciplinary disciplines in line with the new National Educational Policy in order to enhance the intellectual, technical, social, physical, emotional, and moral values in an integrated manner. The institution is planning to establish short-term and vocational courses keeping in mind the issues that the students confront. These courses pave the path not only for better employment but also for self-employment. Our institution is attempting to achieve the fullest learning outcomes from these courses. So these courses are integrated with societal, technical as well as moral themes despite the regular academic curriculum

16. Academic bank of credits (ABC):

Our college must get prior approval from the affiliating Madurai Kamaraj University, Madurai to approve and suitably allocate the Academic Bank of Credits before implementing as per the prescribed norms and scores. Students' from our institution already registered in National Academic Depository and our institution is ready to deploy the ABC. To quantify the learning outcomes of the students, ABC will be implemented through National Academic Depository (NAD). About 550 students registered in NAD.

17. Skill development:

The college offers its students elective skill enhancement courses, industry tailored technical courses, which are best suited to their needs specifically for employability or for pursuing their higher education. Various certificate and add on courses are given and hands on training in laboratory are given to enhance computational skills, technical skills. Despite these courses, the college also offers generic elective courses, to improve subject related skills. Field visits are arranged for industries and environmental studies.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The college offers two Indian languages Tamil and English. Important festivals like Saraswati Pooja, Pongal, Onam, Telugu and Tamil New Year are celebrated. International Yoga Day is celebrated to commemorate cultural values. Cultural ethos of Tamil Language is manifested in the celebration of great poets (Bharathi vizha). Guest Lectures, Seminars and Competitions are organized by the Language Departments to foster the spirit of Language and Culture. Teachers are encouraged to prepare subject material and to use bilingualism while transfering knowledge to the students. Teachers are suggested to write articles in the local newspapers and deliver lectures in the regional languages. During special days like festivals, and department cultural celebrations girls are allowed to wear Saris embellishing the Indian culture and rich heritage. Every year during the sports day celebration, our traditional martial arts and dances like Silambam, Oyilattam, Kolattam, Karagattam, Bharathanatyam and folk dances are performed with pomp and gaiety. Commemmorating the International Mother Language Day, the institution has planned to inculcate the languages like Telugu and Hindi in the coming years.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Student-centric teaching methodologies will be implemented, which in turn leads to access to a variety of resources that range from classroom simulations to hands-on training and field work to real-time knowledge acquiring. Our college is affiliated with Madurai Kamaraj University, Madurai and follows the guidelines as directed in variety of approaches in teaching Learning process. Both programme outcomes as well as course outcomes are well defined by the academic council of Madurai Kamaraj University and accordingly the OBE is implemented. Every course is designed with specific outcomes, centred on cognitive abilities namely Applying, Analysing, Evaluating, Creating, Remembering and Understanding. Despite these domain-specific parameters, learning outcomes at all the levels of programme to ensure social responsiveness with moral values and ethics, as well as entrepreneurial skills. Thus a student can contribute not only as a better citizen but also can contribute for the nation's economic growth.

20.Distance education/online education:

Our college is affiliated to Madurai Kamaraj University, Madurai

and all the programmes are approved by Academic Staff Council, Madurai Kamaraj University. Our Institution is equipped to conduct online diploma / certificate courses as well as may act as nodal centre to conduct distance education programmes. During the COVID-19 pandemic our institution conducted various online mode teaching programmes, seminars, conferences. We conducted University exams by online and having the evaluation mechanism for these exams. If implemented by the affiliating University, our institution can offer the online as well as distance education programmes.

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	537

File Description	Documents
Data Template	View File

2.Student

2.1 Number of students during the year	2268

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	600

File Description	Documents
Data Template	View File

2.3 Number of outgoing/ final year students during the year	847

File Description	Documents
Data Template	[View File](#)

3.Academic

3.1	**102**
Number of full time teachers during the year	

File Description	Documents
Data Template	[View File](#)

3.2	**102**
Number of sanctioned posts during the year	

File Description	Documents
Data Template	[View File](#)

4.Institution

4.1	**56**
Total number of Classrooms and Seminar halls	
4.2	**1257481.69**
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	**183**
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Rajapalayam Rajus' College, which is affiliated to Madurai Kamaraj University, follows the predetermined syllabus set by the University and ensures effective curriculum delivery through a well-planned and documented process. The College Calendar is scheduled at the beginning of each year with the University

Academic Calendar. The institution regularly conducts academic staff council meetings for the effective delivery and implementation of curriculum plans.Teachers adopt innovative teaching modes like presentation, discussion, assignment, class test, field work, field trip, industrial visit, workshop, seminar, etc. To fill the knowledge gap among freshers, the college provides bridge courses. Programmes for slow learners are designed in remedial programmes. Students are encouraged to take part in co-curricular and extracurricular activities. At the beginning of the semester, lesson plans are created, and all faculty members adhere to them. It is encouraged for the professors to participate in faculty development activities both inside and outside the organisation. The faculty is urged to employ teaching aids like ICTs.

File Description	Documents
Upload relevant supporting document	[View File]()
Link for Additional information	https://rrc.ac.in/outcomes.php?department=PG%20Department%20and%20Research%20Centre%20in%20History

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The College adheres to the academic schedule and curricula set out by the affiliated University. The College creates its own calendar and distributes it to the students at the beginning of the academic session. It outlines the operation of its administrative and teaching procedures. Every department creates an action plan to ensure that the students receive the best, most enriched instruction possible. Internal tests, assignments, peer teaching and seminars are the main ways that students are evaluated. The dates for class quizzes, presentations, and assignment deadlines are all communicated to the students well in advance. Following the completion of all evaluation methods, students are classified as advanced learners or slow learners based on their performance. The slow learners are placed in remedial classes. An instructor provides advice to a class of ten to twenty students through a mentoring programme where the students can express their complaints. The results of internal exams are transparent and objective. Activities outside the classroom are held to develop

pupils' personalities and cultural facets. Every choice made and action taken inside the college is focused on giving students a transformative education for their overall growth.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	https://rrc.ac.in/images/ac/Hand%20Book%20 2022%20(1).pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	[View File](#)
Any additional information	[View File](#)

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

23

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

16

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

926

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The Institution is a non-autonomous, affiliated college that adheres to the Madurai Kamaraj University's established courses. Some courses that are pertinent to gender, the environment and sustainability, human values, and professional ethics have been incorporated into the curriculum by the university.

As a coeducational, rural institution, the College works to uphold gender equality principles in the curricula by providing "Value Education" to all undergraduate students. This course seeks to eliminate gender imbalance while instilling in students' minds the fundamental principles of the Indian ethos.

The Gender Sensitization Cell of our college offers a variety of awareness programmes to better prepare the students to collaborate and coexist as equals.

Undergraduate students' courses also include "Environmental Science," which exposes students to a range of current environmental challenges.

Also included in the curriculum for undergraduate students are extension activities. The National Cadet Corps, the National Service Scheme, the Youth Red Cross, the Red Ribbon Club, physical education, the Consumer Club, Rotaract, and the Nature Club are a few of these pursuits.

File Description	Documents
Any additional information	[View File](#)
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	[View File](#)

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

8

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

400

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	https://www.rrc.ac.in/images/toptabs/naac/Feedback%20Analysis%202021-2022.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://www.rrc.ac.in/images/toptabs/naac/Feedback%20Analysis%202021-2022.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

823

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

600

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Advanced Learners Advanced learners are identified based on the performance in internal and external examinations.They are given

guidance for career planning, encouraged to participate in various symposiums,quiz, poster preparations, Conferences, inter and intra institution competitions, seminars etc.Organize experts' lectures to advance their knowledge. Coaching Classes for Joint AdmissionTest for Masters (JAM) and Higher Education Entrance Exams were conducted for them.They are cheered up tosupport slow learners. A unique value system of peer group teaching, learning and assistancefrom classmates and senior students is arranged as one of the special measures to supportrelatively slow learners. Slow Learners Individual counselling and remedial coaching are given to the slow learners. Special studymaterials are prepared for them. Mentors help the slow learners by giving proper guidance andsupport. Special classes for difficult subjects (based on the previous university results) areplanned and conducted. Motivational classes are arranged for their development. It has acontinuous evaluation system with different types of assessments spread throughout thesemester. Daily Home and Weekly Class Assignments improve their level of understanding.Critical thinking and Creative ability are developed through activity based programs like act outscenes, hands on learning etc.

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/1syurPCUD6 0NWg0u5P- BQ58Xf0NvcJeG5/view?usp=share_link
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2268	102

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Student centric methods aimed to develop experiential and participative learning experience. Regular Assignments based on

courses, Quiz, Paper Presentations on Seminars, Debates etc give new experience to the students that develop technical skills and improve their confident level. The students take active part in organising various extra and co-curricular events which helpthem in developing their management skills. Experts from industry who share their experience with the students prepare them for the real time job scenario. Internships are integrated into the course structure of the programmes. In participative learning, the students are given certain topics which are of utmost importance both academically and practically by dividing into groups and asked to read various articles or write ups and then to analyse and reflect on it. In this way they get an opportunity to conceptualize the theoretical aspects. It helps them in reflective thinking, problem solving and to question logically. Students' involvement in group activities such as project assignments,case-study analysis leads to participative learning.Students carry out tasks like mind mapping on specific topics which helps them to widen their thinking capabilities. ICT enabled Classrooms,Webinars, Flipped Classrooms, and Herbal Gardening keep the students to be active inside the campus.

File Description	Documents
Upload any additional information	**No File Uploaded**
Link for additional information	https://drive.google.com/drive/folders/1VU_n0PuLMxiBs2mG7X96x4dZuDJ5mMhC?usp=share_link

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

A brief summary on the ICT tools used and facilities available at our institution is pointed below:

- Lecture notes, exam related materials were disbursed to students via Google Classroom.
- Online classes were conducted through Google Meet and YouTube Live stream.
- MS PowerPoint slides are used regularly by faculties to prepare lectures and MS campus license is purchased.
- Video editing software were used to prepare video content.
- Many faculties uploaded video tutorials in YouTube.
- Attendance for online classes were recorded through a dedicated Google Institutional Account (Google forms &

Google Sheets)
- **Internal and University Examinations were conducted online.**
- **Student's record and marks were integrated with ERP software.**
- **e-Notes for lecture materials were disbursed to students through Google classrooms & WhatsApp .**
- **Special computer programs and graphic tablets were used for describing mathematical equations and models.**
- **Separate Smart class room is available to conduct online lectures /meetings.**
- **Feedback from students collect4d through online forms.**
- **Wi-Fi for students is available in campus**

All the departments were furnished with a LED projector and a desktop computer

File Description	Documents
Upload any additional information	[View File](#)
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	[View File](#)

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

94

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	[View File](#)
Circulars pertaining to assigning mentors to mentees	[View File](#)
Mentor/mentee ratio	[View File](#)

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

102

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

44

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

761

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Our institution is affiliated to Madurai Kamaraj University and carrying out internal assessment as per guidelines of the University. Internal examinations are conducted for 25 marks, whereas external examinations are conducted for 75 marks. The students are well informed about the details about grading and mark allocation for both internal and external examinations during the orientation programme and in the beginning of each academic year. Grading of marks for internal assessment is done through internal tests (10 marks), peer-team teaching, seminars and assignments (each 5 marks). Two internal tests and one model test per course are conducted per semester. Students are notified of the Schedule for peer-team teaching, seminars and assignments in advance. Average of two internal test marks is taken for internal assessment. Question patterns for internal exams are designed by the College Academic Staff Council as per the guidelines of University.

To conduct internal as well as external exams in the prescribed time, examination committee constituted by the Principal prepares the schedule and allocates faculties for invigilation. Internal answer sheets are evaluated and distributed to students within 7 days of exam. Internal marks are recorded in ERP software. Cumulative internal marks are informed to students.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	https://rrc.ac.in/examination.php?id=

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Internal assessment test schedules are informed before a month to students by faculty members and the schedule is displayed in notice boards. Tentative examination dates are incorporated in student's Handbook also. Continuous evaluation of students' performance is carried out by faculty through assignments, unit tests and interaction in class lectures. Evaluation is done by the respective faculty members of the course as per the standards, within a week's duration from the date of examination. The answer scripts are distributed to students for verification and if any grievances or discrepancies arise in the evaluation, then it is redressed immediately. Students are allowed to check the marks scored, totalling, grading pattern etc. The internal marks related to examinations, assignments, seminars, and peer-team teaching are

entered in the ERP software by the faculty in charge.

The marks obtained by the students in internal assessment tests are updated periodically along with their attendance. To curb the malpractices, students are well informed about the action taken/ punishments.

Grade related queries or grievances from the students are addressed immediately by the Department. The grievances related to University examinations by students are discussed by the Principal / Controller of Examinations and if necessary, forwarded to the University.

File Description	Documents
Any additional information	View File
Link for additional information	https://drive.google.com/file/d/1Mq6gvzFVQUQ_hnJTOV12z7GDWrI_9MV8/view?usp=share_link

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The learning outcomes such as Programme Outcome and Course Outcome for our institution are displayed on the College website and hardcopy format is also available in each Department for ready reference.

The major components of learning outcomes such as Programme Outcomes, Programme Specific Outcomes and Course Outcomes are designed by Madurai Kamaraj University and the same is elaborated to students at the beginning of each semester. The students are also made aware of both PO and CO, which in turn gives an insight about pursuing higher education in relevant specific areas or job opportunities in the field. Course Outcomes are derived through the objectives of the PO which are specific for each program. Our Institution offers 537courses, 12 Under Graduate Programmes, 6 Post Graduate programmes, two M.Phil and two Ph.D Research Programmes.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	https://rrc.ac.in/outcomes.php?department=
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Our institution is affiliated to Madurai Kamaraj University and the outcomes of the courses attained by the students with reference to academic grading is evaluated by the University prescribed standards such as peer-team teaching, seminars, internal examinations, assignments etc. Students are well informed by the faculties about the national / state level competitive / aptitude examinations related to placements as well as higher education. Programme Outcomes are accessed not only through overall scores of the students but also by the placements and admission to pursue higher education. In addition to that feedback about curriculum is also analyzed to implement need-based syllabi for placement and skill development. Academic grades, pass percentage and pursuing higher education of the students were analyzed by each department as well as examination committee whereas placement data is consolidated by Placement committee. It can be elucidated that overall pass percentage for the AY 2021-22 is about 96%. With the advent of specific courses such as 'Value Education', 'Environmental Studies', ethical, social as well as moral values and concern over environmental issues are inculcated among students.

Number of students appeared/ passed in competitive Examinations: 78/45

Number of students placed: 60

Number of students progressing into higher education: 98

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	https://rrc.ac.in/images/toptabs/naac/Program%20and%20Course%20Outcomes%202021-22.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

751

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	[View File](#)
Upload any additional information	[View File](#)
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://rrc.ac.in/images/toptabs/naac/Student%20Satisfaction%20Survey%202021-2022.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

186500

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	<u>View File</u>
List of endowments / projects with details of grants(Data Template)	<u>View File</u>

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

15

File Description	Documents
Any additional information	<u>View File</u>
Institutional data in prescribed format	<u>View File</u>

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

2

File Description	Documents
List of research projects and funding details (Data Template)	<u>View File</u>
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	<u>View File</u>
Paste link to funding agency website	**Nil**

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

(1) Innovation Facilitating Centres

1. Institution's Innovation Council (IIC)RAJAPALAYAM RAJU'S COLLEGE , Virudhunagar had undertaken various activities prescribed by Innovation Cell, Ministry of Education, Govt. of India to promote Innovation and Start-up in campus during the IIC calendar year 2021-22 secured3 star out of 5 star.

2. Entrepreneurship Development Cell RRC launched its EDC Cell with a motto to bring awareness about entrepreneurship, its importance and need among students and faculty. EDC encourages entrepreneurship as a feasible and a great career choice and also offers pre-incubation provisions to the one, who would take up a career in this field.

3. Incubation Centre To stimulate the entrepreneurial skills / start-up ideas among students of, RRC – Incubation centre was established on 6th May 2022 by the initiatives of College Governing Council and Internal Quality Assurance Cell (IQAC) with the motto 'Earn while you Learn" in the Institution.

   Initiatives for Creation and Transfer of Knowledge

4. Encourage and motivate students and faculty to do extensive research in multidisciplinary areas.

5. Students under the guidance of faculty from different disciplines worked together for the development of a software/technology.

6. Create a platform for encouraging students and faculty to innovate research ideas and inspire research potentialities and develop a room to see their ideas turn into reality in the form of patents, innovative projects, products and services.

7. Special focus on student and faculty Startups and Entrepreneurship development. A Few startup is under process for registration.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology,

Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

21

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

8

File Description	Documents
URL to the research page on HEI website	https://www.rrc.ac.in/research_guides.hp
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

8

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

21

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

To sensitize students to social issues and their holistic development, various extension programmes were organized under the umbrella of NSS, NCC, Women Development Cell, Youth Red Cross, Nature Club and Red Ribbon Club. These include awareness about menace of smoking, AIDS, Swatch Bharat programmes, awareness of covid and gender sensitization programmes and environmental conservation programmes etc. NSS volunteers encourage local community people to prepare paper bags to avoid the menace of polyethylene. They also donate blood in case of emergencies to the poor, downtrodden people and to the government hospital in our town. NSS units organize special camps of one week duration in the nearby villages. The college has also organized special disaster management mock drills through YRC scheme. A cleanliness drive was organized by the college at a tribal area, (Ayyanar kovil). Few NCC cadets participated in NIC camps held in different parts of the country during this academic year. Aids awareness programme and organ donation programmes are conducted by YRC and RRC of our college and various environmental conservation programmes are also conducted through online mode by the Nature club of our college and thousands of students, researchers and general public were benefitted.

File Description	Documents
Paste link for additional information	https://rrc.ac.in/extension.php#
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government

/ government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

2

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

88

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

588

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

242

File Description	Documents
e-copies of related Document	View File
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

9

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

- The college is situated near by Western Ghats and it has lush greenery environment with an area of 52 acres .

- There are 53 classrooms, where 18 class rooms are enabled with excellent ICT facilities
- Three classrooms with 65 inch LED TV's facilities are also available .
- The laboratory for Physics and Chemistry are equipped with necessary equipments
- Our college has two full air conditioned computer labs with 183 computing system.
- The college has one Multi Speciality seminar hall enabled with ICT facility with 200 seating capacity.
- A full air conditioned multispecialty smart hall with 100 seating capacity is also available .
- The college has an excellent library building in 4560 sq.m with the seating capacity of100
- It has 32633 collections of books
- It has subscribed 6000 e-journals, 23 magazines, and 1091 e-books, 6 daily newspapers, 133 CD ROM.
- Digital library is also available in our college library.

Other infrastructure facilities.

- College has installed 125 Kvps -25 kvps generator for uninterrupted electric power supply
- ATM installed by Bank of Baroda
- Vehicle parking facilities for staffs and students
- Intercom facility
- Separate Hostel facilities for boys and girls.
- Air conditioned Guest house with Meeting Hall.
- College cafeteria
- A well-equipped Xerox room

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://drive.google.com/file/d/1BPVKWgQlqwAX5ftbCEOSfnZN6PTwMvOK/view?usp=share_link

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college has well maintained sports facilities to encourage every student to take active part inindoor and outdoor activities.

College hasfacilities/ grounds for Cricket, Football, Basketball, Volleyball, Table -Tennis, Badminton, Chess, Carom with fully equipped gymnasium. UGC sponsored 100 Bedded Sports Hostel, Indoor Stadium and Standarad Swimming Pool areavailable.

Outdoor facilities:

- **Basketball - 25m* 15m**
- **Cricket - 90yards * 60yards**
- **Badminton - 13.40m* 6.10m**
- **Track - 400m**
- **Ball Badminton - 80 ft* 40 ft.**
- **Kabaddi - 13m* 10m**
- **Throwball - 50 m* 30m**
- **Football - 100 yards *80 yards**
- **Volleyball - 18 m* 9m**
- **Handball - 40 m* 20m**
- **Hockey - 91m* 55m**
- **Kho-Kho - 23.50 m* 16 m**
- **Swimming Pool - 25m*25m.**

Indoor facilities

- **Gymnasium - 55Feets * 30 feets**
- **Physical Director Room**
- **Table Tennis - 30 feets * 20feets (3 board)**
- **Ball Badminton - 13.4 m*6.10m(3 court).**
- **Chess - 20 feet * 20 feets**
- **Carrom - 20feet *30 feet**

Gymnasium

- **12.5 station & 8.5 station**
- **Weight & Power lifting**
- **Dumbbells**
- **Bench press**

Special coaching

We are proud to have quite a few States level players who have played in the nationals one of our student was selected for the Heads of 5000 mtrs race in the Commonwealth games

Another students has represented India in Basketball.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://rrc.ac.in/sports.php

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

21

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View File](#)

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

220

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The Library is automated using ROVAN ILMS software, version 6.0 since 2012 that co-ordinates the Library Administration. It is wi-fi enabled having broadband internet -lease line with a speed of 55mbps, Laser printer, Barcode Printer and Readers. It offers E-Library, Internet browsing facility and is a Member of e ShodhSindhu. The Library Portal link address is http://erp.rrc.ac.in/library/index.php

Our Library spread around 4600 sq.ft. with a seating capacity of 100 students is stacked with 32,633 books, 6 Newspapers and 23 Magazines and has exclusive sections for Reference Books, Dissertations and Thesis, Book Bank, Rare Books, DVDs, Career Guidance & Civil Services Cell. Department Libraries and P.G.Classroom Libraries are available.

There are Ramps for Physically Challenged and Non Visual Desktop Access version 2018.4.1, for visually impaired.

It conducts Readers Forum, Certificate Courses, Competitions and Book Expos & Fairs. It observes important days: International Day against Drug abuse, National Librarians Day, Birth Centenary of R.K.Laxman, Birth Anniversary of Alfred Nobel ,World Book Day, Rabindra Jayanthi and No Tobacco Day.

To develop reading habits, a number of Competitions were conducted during Covid 19 Lockdown. Participants joined from other states and countries.

The Library Committee meets periodically. Feedback is collected regularly.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional Information	**Nil**

4.2.2 - The institution has subscription for the **B. Any 3 of the above** following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

File Description	Documents
Upload any additional information	[View File](#)
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	[View File](#)

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

1

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	[View File](#)
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	[View File](#)

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

157

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Our college has a total number of 183 computers with three servers. There are two computer lab with the full air conditioned in the college campus.

All the departments have their own computing system with Wi-Fi facility. A Separate system admin has been appointed for monitoring the college website regularly and it has information regarding admission, departments, committee, college rules, library, sports, photo gallery, IQAC, students' desk and upcoming events.

- All the buildings of the college campus has Wi-Fi enabled.
- For PC security Net Protector and K7 Anti-Virus software are used.
- UPS batteries with the server room are installed in the college campus. - Smart Hall and Audio Visual hall is enabled with LAN as well as Wi-Fi facility
- Attendance of teaching and non-teaching stock members or documented with biometric system
- Students fees and attendance and profile or documented with ROVAN software
- Licensed software.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

183

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

B. 30 - 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

23.03

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college with its 49 years of experience established systems, procedures and plans for the maintenance, protection and resilience of infrastructure

Maintenance of the campus:-

The care and regular maintenance of the college campus is

regularly monitored by supervisor like the electrician, the gardener, the Waterman etc.

A group of workers are also hired for doing all the cleaning works regularly.

Maintenance of Computer and laboratories.

A separate system administrator has been appointed in the college campus for monitoring the system regularly

-The software of the college computers are updated Regularly on the basis of the students need.

For science laboratory, A separate assistant is appointent to maintain the lab facilities.

Sports complex

An effective physical team is available to maintain the cleanliness indoor and outdoor Sports Complex

A First-Aid kid is always available in the sports room for emergency purpose.

Library

- Evaluating and physical condition of the books
- Recording collection statistics
- Removing and Remediating damaged books.

Some worth mentioning policies related to maintenance :

- Smoking is prohibited
- Planting lot of plants to maintain and Preserve the lush green environment
- Usage of plastic is also banned
- Strictly restricted for automobiles entry inside the college campus.

Cafeteria :

College maintains hygienic cafeteria by a private person on lease.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

534

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

93

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	https://rrc.ac.in/org_events.php
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

1168

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

1168

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	*View File*
Upload any additional information	*View File*
Details of student grievances including sexual harassment and ragging cases	*View File*

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

60

File Description	Documents
Self-attested list of students placed	*View File*
Upload any additional information	*View File*
Details of student placement during the year (Data Template)	*View File*

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

98

File Description	Documents
Upload supporting data for student/alumni	*View File*
Any additional information	*View File*
Details of student progression to higher education	*View File*

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

45

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

103

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

In all practical ways and means, RRC students are expected to perform duties voluntarily. The peer group's issues, challenges, or wants are communicated to the facultiesby the student

representative of each class. Every department appoints students to serve as its secretary and members, who will also serve as a channel between the students and assists the teaching fraternities in the smooth conduct of the academic activities such as periodic association meetings, seminars, conferences, and workshops. Our students show their involvement in co-curricular activities by actively participating in Institution's Innovation Council (IIC), Entrepreneurship Development Cell, SC/ST Cell, Internal Complaints Committee (ICC), Anti-Ragging Committee, Library Committee and Rural Entrepreneurship Development Cell (RED).In extracurricular activities like sports, NCC, NSS, YRC, Fine Arts Club, Nature Club, Yoga, Consumer Club, Readers club, and Rotract Club, the students are elected as representatives unanimously and alsopromoted to the level of leaders by which they share the highest level of responsibility and make them to think "beyond the box". In academic activities like the Board of Studies, Academic Council, Library Committee, and Readers' Club, students are adequately represented. Members of the editorial boards for the departmental, college, and other periodicals are chosen from students.

File Description	Documents
Paste link for additional information	https://rrc.ac.in/index.php
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

169

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Alumni Association was inaugurated in the Name of Rajapalayam Rajus' College Old Boys' Association on 22nd July, 1990, Sunday at 10.31 AM at the College Premises.The meeting was attended by the old students who studied from the year 1973 to 1990.

Then our Association was formally registered underTamil Nadu Societies Registration Act, 1975 (Tamil Nadu Act 27 of 1975) in the Name of "RAJAPALAYAM RAJUS' COLLEGE ALUMNI ASSOCIATION" Certificate of Registration of Societies No. SRG/Virudhunagar/153/2019 dated: 02/07/2019. It functions effectively for the welfare of the college and of the society. The alumni meetings are organized every year on 15th/16th of January. The Executive Committee(EC) meeting was organized 4 times a year with the distinguished members. Annual General body Meeting is organized every year before the month September..

The outgoing students have contributed a sum of Rs 2,02,200/- towards alumni fund. Potential alumni have donated Rs. 10,33,606/- for the construction of Alumni Association Auditorium(AAA). Our students and the institution are benefitted in various fields such as students placement, training, expert lectures, career guidance session, industry visits and mentoring. The alumni of our institution guide and nurture our students to become professionals.

File Description	Documents
Paste link for additional information	https://rrc.ac.in/alumni.php
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)　　A. ? 5Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision

To provide Quality Higher education to rural students and nurture in them the values of Discipline, Devotion, Dedication and transform them into responsible citizens. The college is asite where a confluence of ideas and practices furthers national progress and growth.

"Learn, Grasp and Prosper" is the motto and crucial inputs into the formation of policies in the college, and in accomplishing its vision.

Mission

- To contribute Nation building by imparting quality higher education to rural youth.
- To inculcate the national spirit and instill a sense of social commitment in the minds of the youth to foster Universal Brotherhood.
- To promote the evolution of lawful and equitable society through higher education.

The Mission emphasizes on making the students self-confident, self-dependent, and self-reliant. It also highlights the dignity of hard work and perseverance. The college provides financial support

to economically weaker students through Students Aid Fund. The
Management of the college is empowered with the College Governing
Council and its Secretary governs the same.

The institution is equally interested in offering diverse programs
through societal, research and empirical learning in stimulating
academic activities. It also aims to develop an explicit relation
with the Alumni of this institution for mutual development.

File Description	Documents
Paste link for additional information	https://rrc.ac.in/our_vision.php
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization
and participative management.

The College Governing Council consists of seven members from
parent body, Principal as ex- officio member and a representative
from Madurai Kamaraj University. The Academic Staff Council
consists of the Principal, the Coordinator of the self-finance
courses, the Heads of the departments and the Coordinators of the
extension activities, discusses and develops institutional plans
for academic growth and created various committees for academic
and non-academic activities. All the committees do get their
decisions ratified from the council and the decision of the
Academic Staff Council remains final.

ICC

The cell takes consistent action by preventing sexual harassment
and gender discrimination of women staff and girl students in the
institution.

Students' Grievance Redressal Cell

Redresses the grievances of the students

SC / ST Cell

SC/ST students get the benefits and schemes announced by the
Government

Minority Cell

It provides services to the educational needs of the Linguistic and Religious Minority community for their academic development.

Anti-Ragging Committee

To create awareness on Anti-Ragging and maintain the campus Ragging Free zone

College Governing Council Cell

It is the principal planning body responsible for the monitoring of the development programmes of the Institution which recommends matters like creation of new infrastructure, perspective plan etc.

File Description	Documents
Paste link for additional information	https://rrc.ac.in/committee.php
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The college has continuously striven to provide quality and inclusive education with the help of its stakeholders. From infrastructural planning to academic delivery the college is in the constant process of evolving new and effective strategies to meet the challenges of classrooms, laboratories, academic infrastructure and library needs.

The college plans to transform the atmosphere of teaching from a teaching center into a learning center. The college is facilitating ICT enable teaching, systematic internal evaluation process and continuous monitoring of the students' performance.

Two PG departments already got Research Centre status and few more departments plan to become research centers with the aim to increase the quantum of research. The management encourages faculties to take up projects and collaborative assignments and provides all the necessary support for the research and development.

The College is keen on designing programmes to ensure the involvement of the students and teachers to enhance the extension activities and community development.

The College provides continuous training to its staff to become competent teachers with necessary soft skills to mentor students effectively. The college conducts training programmes in new areas of knowledge and encourages faculty members to attend seminars, conferences, workshops and orientation programmes through IQAC.

File Description	Documents
Strategic Plan and deployment documents on the website	[View File](#)
Paste link for additional information	https://rrc.ac.in/images/toptabs/naac/Strategic%20Plan%202021-22.pdf
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college is governed by the Secretary of the College Governing Council, President, Five members from the parent body, Principal and a University Representative.

The IQAC is the central body which assists the College on all matters pertaining to quality on college campus. The Research Committee discusses the research expectations of the Institutions, suggests different possibilities, evaluates research worthy projects for funding, and organizes periodic research programs. Besides this set of College officials, there are several other which look into other specific areas of administration. It has Anti-Ragging Committee, Equal Opportunity Cell, Anti Sexual Harassment Cell, and Gender Sensitization Cell. Based on the experience and the expertise of the faculty members, teams have been formed. They are functioning effectively and act spontaneously for grooming the members of their teams.

Recruitment of teaching, non-teaching and office administration staff is planned at the end of every academic year as per the requirements of the next academic year.

Staff Appraisal System (SAS)/Career Advancement System (CAS) - in existence in tune with the promotional policies.

Students' Grievance Redressal Mechanism is part and parcel of the Institution. The Academic Matters are pertaining to absences, re-admission and cancellation of admission.

File Description	Documents
Paste link for additional information	https://rrc.ac.in/about-us.php
Link to Organogram of the institution webpage	https://rrc.ac.in/chart.php
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination   **A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

- **Orientation programmes for newly appointed faculties are conducted.**
- **Medical Leave for Self-Financing staffs is an added advantage to the institution through which the needy staffs reap the benefits.**
- **The institution supports faculty engaged in research or pursuing higher studies by providing incentives.**
- **Advance salary is provided in case of emergency need by applicant faculty.**
- **Periodical general medical check-up camps for staff members are conducted.**
- **Employee Provident Fund (EPF) is applicable to the self financing staff from their date of joining the institution.**
- **Group insurance scheme for the welfare of the faculty with Star Health Insurance and the premium are duly paid.**
- **ICT Programs for both teaching and non-teaching staffs are**

organized.

- Yoga training programmes are conducted to maintain their health and fresh their minds.
- Free eye check up camps are organized for teaching, non-teaching staffs and students. Instruction on e-resources and open-access to all staff members is followed.
- Knowledge of digital library usage is imparted for both teaching and non-teaching staffs.
- Institution helps the teaching and non-teaching staffs to receive the welfare schemes of the government.
- Women faculty can avail the college bus facility.
- Institution offered training programmes to Non-teaching staff on spoken english and office automation.

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/1OSWw-1cAv7mbd-IYHsKcDHHgIDhWe18i/view?usp=share_link
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

73

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

9

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	[View File](#)
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	[View File](#)

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

57

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	[View File](#)
Details of teachers attending professional development programmes during the year (Data Template)	[View File](#)

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

There are two stages in the evaluation process of teaching staff. The first one is self-rating by the teacher himself through a well-structured self-appraisal form which has various parameters.The second stage is the students' rating about the academic

performance of the teachers. The performance of the non-teaching staff is also collected. The feedback about both teaching and non-teaching staff given by the students are analysed by the IQAC and this analysis provides an insight to the management regarding the teaching learning process adopted in the campus. On the basis of the feedback, necessary initiatives are taken by the Principal and the management for the quality enhancement of the faculties.

Staff Self-Appraisal/CAS

Members of teaching faculty at this institution are given opportunity to carry out self-assessment. A well- structured self appraisal form is to be filled and submitted by each faculty at the end of every academic year. Publications of Books and Research by the faculty members pay a key role in the Staff Self-Appraisal. The Heads of the respective Departments evaluate these self-appraisal forms and submit the same to the Principal with suitable recommendations. These recommendations are in turn evaluated by the Principal and the Secretary.

Necessary initiatives are taken for the quality enhancement of the faculty members in case of need.

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/1REzd_brAq kFoFLAW1QAPFPX- coNnM3re/view?usp=share_link
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Internal Audit is performed by officials deputed from Trust office periodically and the reports are obtained before conduct of the external audit which is normally done after the closure of the accounts in all respects. External Audit is done by the Statutory Auditors after 30th June of the subsequent year.

During the course of Internal Audit, all required steps are taken to regularize the accounts and to obtain confirmations for the credit balances, to collect documentary evidences wherever

inadequate in respect of payments, compliances of

T.D.S. and Statutory Formalities and Reconciliation of Unit wise balances with the Control Accounts and Bank Reconciliations. The copy of the Internal audit report covering all matters related to maintenance of accounts is preserved.

Subsequently, External Statutory Audit is conducted by the auditors and the final audit report with audit findings are submitted to the Management. The consolidation of the findings of the Institutions with Trust Central office has been completed and the annual returns have been submitted to Income tax Authorities, Registrar of Societies, and Tamilnadu and to the other relevant authorities concerned.

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/1j5b6ixZLJrJbqSAA-wEgFb9Z6a3jhdP0/view?usp=share_link
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

6.68145

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The College gets the financial assistance from the Government in the form of salary grants for aided courses only. Besides, the College also gets the UGC grants under various schemes. The salary

grants is spent on the staff members as per the norms of the Government and every year the assessment has been done by the Director and the Joint Director of Higher Education Office. Apart from the salary grants the Institution also gets the non- salary grants at a stipulated rate given by the Government. The UGC provides the Undergraduate Development Assistance wherein capital assets and general assets are prescribed. As per the proposal submitted to the University Grants Commission, the grants being sanctioned and are utilized as per the allocation. The audited statements of Income and Expenditure are prepared by the auditors which is necessary as per the guidelines of the UGC in the form of Utilization Certificate. Our Institution received fund for the infrastructure development of 100 bedded sports hostel.

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/10tbxBUVbz3r6PzcHH9K6I93czf5FV5Uc/view?usp=share_link
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC promotes extension activities such as Clean India Mission, Blood Donation Camps, AIDS awareness programmes, campaigning on Women Education, addressing gender issues etc.,

1. It has taken efforts to improve the quality of teaching and research
2. It conducts Internal Academic and Administrative Audit

Kindling Entrepreneurial Skills

To stimulate the entrepreneurial skills / start-up ideas among students of, RRC – Incubation centre was established on 6th May 2022 by the College Governing Council and Internal Quality Assurance Cell (IQAC) with the motto 'Earn while you Learn" in the Institution. To conduct technical skill developments programmes and serve as a nodal hub forinnovation ecosystem to kindle new start-up ideas among students.

Outcomes:

21 entrepreneurial programmes and business model competitions were conducted. Real-time interactions by student members with the successful entrepreneurs were held. Exclusive Mutual Fund 'for the students and by the students' was created on 7-Mar-2022 by the RRC - Incubation Centre and 171 student members actively involved in the share market investment and trained to invest in blue-chip stocks of National Stock Exchange and Bombay Stock Exchange.

Recognition:

Institution Innovation Council of RRC secured 3 star rating in final assessment, graded by MoE, Govt. of India for the AY 2021-2022.

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/1h3kBfF6k7-I_yvDaS4d_oSWEZFH1lS3M/view
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC has designed a structured feedback form on teacher's performance. Students as stakeholders review the teaching-learning process by giving feedback to their teachers. Every teacher is evaluated in this process for his/her performance in the classroom as well as in other academic and extra-curricular activities. Some of the parameters of evaluation are teacher's subject knowledge, communication skills, teaching methods, use of ICT, and learning resources. Administrative and Academic Audit internally has been initiated inorder to maintain the documents subsequently. IQAC, post accreditation, has been able to develop a system for conscious, consistent and catalytic action to bring about reforms in teaching-learning process, structure, methodologies and learning outcomes. Effective Use of ICT in Teaching and Learning IQAC has ensured that all classrooms and labs are fully equipped with ICT facilities. In the past five years, after accreditation (3rd Cycle), new programmes were introduced. There has been infrastructure augmentation wherein new

classrooms have been constructed. An Audio-Visual Room has been set up to facilitate teachers to record their lectures.

Research and Collaboration Centre has been established in the Library to facilitate teachers to use the ICT and e-resources for the purpose of doing research.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://rrc.ac.in/annual_report.php?year=2021
Upload e-copies of the accreditations and certifications	[View File](#)
Upload any additional information	[View File](#)
Upload details of Quality assurance initiatives of the institution (Data Template)	[View File](#)

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The college has an active Gender Sensitisation Cell organising regular programs which would help them in the understanding needs of the opposite gender. Womens Development Cell organizes programs

to create awareness among the girl students related to several topics.

a. Safety and Security

Outsiders must register their names, purpose of visit and other details with the security office before entering into the college. The entire campus is under CCTV coverage. Students are not permitted to meet any outsiders (except their parents) or leave the college during the college hours. College is a tobacco and drug free campus which ensures their safety and security towards addiction of drugs.

Students' safety and security is ensured through the effective functioning of committees such as Internal complaints committee (SHe-Box facility), Anti-ragging committee and Discipline committee.

b. Counseling

College has well organized counseling cell "Taaliim" which provides counseling to the students and faculty of the college when they need it. This is done with the help of trained counselors.

c. Common Rooms

The common rooms such as classrooms, Seminar halls, smart classroom, lunch shed and other areas are CCTV covered. Separate Hostels, lunch sheds and drinking water facilities have been provided to both the genders.

File Description	Documents
Annual gender sensitization action plan	https://drive.google.com/drive/folders/1vI_n8O-1js-aqAnu0Nh5f3WLD42uaCHr
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://drive.google.com/file/d/1vGGhUf2bwqoWaWPBG6Ma5eu8rv4w3uub/view?usp=sharing

7.1.2 - The Institution has facilities for alternate sources of energy and energy   D. Any 1 of the above

conservation measures   Solar energy
Biogas plant Wheeling to the Grid   Sensor-
based energy conservation Use of LED bulbs/
power efficient equipment

File Description	Documents
Geo tagged Photographs	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

For managing solid waste in the college, two large pits are built where the solid waste like dry leaves and other dry waste are collected and allowed to be decomposed naturally. This decomposed material is used as manure to the plants in the gardens. The waste liquid from washing hands in the taps available in various parts is diverted towards plants and trees.

Other regular anthropogenic solid waste is collected in dust bins placed at strategic locations, brought together and taken away periodically by the waste collection agency of the municipal body.

Wash rooms wastes are directed to a septic tank. Sanitary napkins are disposed of by an incinerator, and no other biomedical waste is generated. E-waste is sold periodically, to scrap dealers who deal especially in e-waste, for safe recycling.

In Chemistry department the chemical toxicity is reduced by the following activities:

Hydrogen Sulphide in gaseous form is completely avoided by using the same in liquefied form thereby its toxicity through inhaling is reduced.

Precious chemicals such AgNO3 and NiSO4 are recycled.

Instead of Cr2O3, K2Cr2O3 is used to avoid toxicity.

Hexavalent Chromium is eliminated due to its toxic nature.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus   **A. Any 4 or all of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: **A. Any 4 or All of the above**

1. **Restricted entry of automobiles**
2. **Use of bicycles/ Battery-powered vehicles**
3. **Pedestrian-friendly pathways**
4. **Ban on use of plastic**
5. **Landscaping**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the   **A. Any 4 or all of the above**

following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution takes conscious effort to build and promote an

inclusive environment that demonstrates tolerance and harmony towards cultural, regional, linguistic, communal & socioeconomic and other diversities. Institution aims at bringing tolerance and harmony among the students and staff and other stakeholders. The College organizes Cultural programmes, Orientation programme, Sports day to sensitize the students on values like democracy, secularism, tolerance and inclusiveness. Community service and reach out programmes are conducted through various clubs which instill a sense of social responsibility.

Saraswathi Pooja is celebrated inside the campus to establish positive interaction among Staff and students who belong to diverse backgrounds.

The college celebrated the varshabhishekham of the Siddhi Vinayakar Temple with pomp and gaiety.

The senior professors of the college take up special interactive sessions for the incoming students of every batch in their initial days of campus life about the values of an inclusive environment.The teaching and non-teacjing faculty has taken part in the financial contribution for the celebration fof Telugu and Tamil Ney year by the nearby community. The students were taken to the famous Aandal Temple and Church to inculcate the values of different religions.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File](#)
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Rajapalayam Rajus' college sensitizes the students and the employee of the institution to the constitutional obligations about values, rights, duties and responsibilities of citizens which enables them to conduct as a responsible citizen. The Institution celebrates Independence Day, Republic Day, Gandhi Jayanti, Constitution Day to make the importance of freedom and the glory of Indian freedom struggle. They aim at highlighting the constitutional spirit of liberty, equality, justice and fraternity. Moreover, Blood Donation Camps is organised to ensure

that precious lives are saved, celebrates women day to mark the achievements of women throughout history. Nature Club celebrates World Environment Day to ensure that environmental concern is addressed and also Swach Bharat Abhiyaan to promote the importance of cleanliness.

Further, courses such as Professional Ethics and EVS highlight to the students the need for a commitment towards ethical practices in their profession and also the importance of improving our environment. The course Human Relations, Values and Ethics emphasizes on the basics of Value Education and the importance of human values. Various associations of the Institution comprising the wings of NCC, the NSS, RRC, YRC, CARE conduct several activities for inculcating values towards becoming responsible citizens.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://drive.google.com/drive/folders/14kV7_Q_cdnk9--QetnCaH-XlNtQeyJjD?usp=share_link
Any other relevant information	https://drive.google.com/drive/folders/1ri4WLTRRwY464Sgo-us9aZ4fpeEHI4Re?usp=share_link

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Celebration of national or international festivals helps in spreading happiness, joy and helps in building bond between people.

National festivals play an important role in planting the seed of nationalism and patriotism among the people of India. Celebration of these festivalscommemorates the sacrifices of our great leaders and freedom fighterswho laid down their lives in the foundation of this country.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice 1.

Title: Kindling the Entrepreneurial Skills among Young Minds

To stimulate the entrepreneurial skills / start-up ideas among the students of RRC initiated Institutions Innovation Council (IIC) in

the Institution. The key purpose of IIC is to tap out the start-up ideas from the students and make them earn while learn. Kindling entrepreneurship skills is a way of making the students feel motivated and capable of doing things with confidence. Establishing IIC in the institution leads to portrait entrepreneurial activities of our students towards national level.

Best Practice II

Title: Water Conservation in the campus

Water conservation is necessaryto keep water pure and clean while also protecting the environment. Water conservation is a series of methods aimed at reducing our use of freshwater resources.

Our campus overcomes the scarcity of water by implementing rain water harvesting and by adopting reusing techniques and with the aid of water flow sensor technologies. Several measures are taken for the purpose of water conservation which includes construction of water catchment channel to collect rain water, fitting of Faucets with water flow sensors to minimize the wastage and designing of solar desalination stills by the students.

File Description	Documents
Best practices in the Institutional website	https://www.rrc.ac.in/iqac.php
Any other relevant information	https://drive.google.com/drive/folders/1e05JColDvwZlte9HOU9P-2aXmIOLfTSg?usp=share_linkk

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Exploring Bio-diversity in and around College Campus

We have identified our campus as a hotspot with 70 species of birds sighted and have listed 441check lists in the e-bird website.Comparing bird counts, photographs and other data on an annual basis provides insight into species'. Bird count data has been particularly instrumental in climate change reports.

The sightings are entered into the e-bird website, that enables

one to track our lists, explore range maps and bird migration, explore birds and hotspots nearby and wherever we go, all based on the latest sightings from around the world. In short it is a website that transforms bird sightings into science and conservation.

Our students participated in the tamil birders meet, workshop on e- bird, pongal bird count, great backyard count, munnar bird atlas survey, etc.

Important days like world water day, world sparrow day, wildlife week, etc. are celebrated through street plays, skits, etc.

Observations by the students are carried out on different species in the campus updated with the inaturalist website.

These activities help the students to understand the ecosystem and take the responsibility to safeguard our mother nature.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Rajapalayam Rajus' College, which is affiliated to Madurai Kamaraj University, follows the predetermined syllabus set by the University and ensures effective curriculum delivery through a well-planned and documented process. The College Calendar is scheduled at the beginning of each year with the University Academic Calendar. The institution regularly conducts academic staff council meetings for the effective delivery and implementation of curriculum plans.Teachers adopt innovative teaching modes like presentation, discussion, assignment, class test, field work, field trip, industrial visit, workshop, seminar, etc. To fill the knowledge gap among freshers, the college provides bridge courses. Programmes for slow learners are designed in remedial programmes. Students are encouraged to take part in co-curricular and extracurricular activities. At the beginning of the semester, lesson plans are created, and all faculty members adhere to them. It is encouraged for the professors to participate in faculty development activities both inside and outside the organisation. The faculty is urged to employ teaching aids like ICTs.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	https://rrc.ac.in/outcomes.php?department=PG%20Department%20and%20Research%20Centre%20in%20History

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The College adheres to the academic schedule and curricula set out by the affiliated University. The College creates its own calendar and distributes it to the students at the beginning of

the academic session. It outlines the operation of its administrative and teaching procedures. Every department creates an action plan to ensure that the students receive the best, most enriched instruction possible. Internal tests, assignments, peer teaching and seminars are the main ways that students are evaluated. The dates for class quizzes, presentations, and assignment deadlines are all communicated to the students well in advance. Following the completion of all evaluation methods, students are classified as advanced learners or slow learners based on their performance. The slow learners are placed in remedial classes. An instructor provides advice to a class of ten to twenty students through a mentoring programme where the students can express their complaints. The results of internal exams are transparent and objective. Activities outside the classroom are held to develop pupils' personalities and cultural facets. Every choice made and action taken inside the college is focused on giving students a transformative education for their overall growth.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	https://rrc.ac.in/images/ac/Hand%20Book%202022%20(1).pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

23

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

16

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

926

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The Institution is a non-autonomous, affiliated college that adheres to the Madurai Kamaraj University's established courses. Some courses that are pertinent to gender, the environment and sustainability, human values, and professional ethics have been incorporated into the curriculum by the university.

As a coeducational, rural institution, the College works to uphold gender equality principles in the curricula by providing "Value Education" to all undergraduate students. This course seeks to eliminate gender imbalance while instilling in students' minds the fundamental principles of the Indian ethos.

The Gender Sensitization Cell of our college offers a variety of awareness programmes to better prepare the students to collaborate and coexist as equals.

Undergraduate students' courses also include "Environmental Science," which exposes students to a range of current environmental challenges.

Also included in the curriculum for undergraduate students are extension activities. The National Cadet Corps, the National Service Scheme, the Youth Red Cross, the Red Ribbon Club, physical education, the Consumer Club, Rotaract, and the Nature Club are a few of these pursuits.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

8

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

400

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the	A. All of the above

institution from the following stakeholders Students Teachers Employers Alumni

File Description	Documents
URL for stakeholder feedback report	https://www.rrc.ac.in/images/toptabs/naac /Feedback%20Analysis%202021-2022.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://www.rrc.ac.in/images/toptabs/naac /Feedback%20Analysis%202021-2022.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

823

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

600

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Advanced Learners Advanced learners are identified based on the performance in internal and external examinations.They are given guidance for career planning, encouraged to participate in various symposiums,quiz, poster preparations, Conferences, inter and intra institution competitions, seminars etc.Organize experts' lectures to advance their knowledge. Coaching Classes for Joint AdmissionTest for Masters (JAM) and Higher Education Entrance Exams were conducted for them.They are cheered up tosupport slow learners. A unique value system of peer group teaching, learning and assistancefrom classmates and senior students is arranged as one of the special measures to supportrelatively slow learners. Slow Learners Individual counselling and remedial coaching are given to the slow learners. Special studymaterials are prepared for them. Mentors help the slow learners by giving proper guidance andsupport. Special classes for difficult subjects (based on the previous university results) areplanned and conducted. Motivational classes are arranged for their development. It has acontinuous evaluation system with different types of assessments spread throughout thesemester. Daily Home and Weekly Class Assignments improve their level of understanding.Critical thinking and Creative ability are developed through activity based programs like act outscenes, hands on learning etc.

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/1syurPCUD 6ONWq0u5P-BQ58Xf0NvcJeG5/view?usp=share_link
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2268	**102**

File Description	Documents
Any additional information	[View File](#)

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Student centric methods aimed to develop experiential and participative learning experience. Regular Assignments based on courses, Quiz, Paper Presentations on Seminars, Debates etc give new experience to the students that develop technical skills and improve their confident level. The students take active part in organising various extra and co-curricular events which helpthem in developing their management skills. Experts from industry who share their experience with the students prepare them for the real time job scenario. Internships are integrated into the course structure of the programmes. In participative learning, the students are given certain topics which are of utmost importance both academically and practically by dividing into groups and asked to read various articles or write ups and then to analyse and reflect on it. In this way they get an opportunity to conceptualize the theoretical aspects. It helps them in reflective thinking, problem solving and to question logically. Students' involvement in group activities such as project assignments,case-study analysis leads to participative learning.Students carry out tasks like mind mapping on specific topics which helps them to widen their thinking capabilities. ICT enabled Classrooms,Webinars, Flipped Classrooms, and Herbal Gardening keep the students to be active inside the campus.

File Description	Documents
Upload any additional information	**No File Uploaded**
Link for additional information	https://drive.google.com/drive/folders/1VU_n0PuLMxiBs2mG7X96x4dZuDJ5mMhC?usp=share_link

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

A brief summary on the ICT tools used and facilities available at our institution is pointed below:

- Lecture notes, exam related materials were disbursed to students via Google Classroom.
- Online classes were conducted through Google Meet and YouTube Live stream.
- MS PowerPoint slides are used regularly by faculties to prepare lectures and MS campus license is purchased.
- Video editing software were used to prepare video content.
- Many faculties uploaded video tutorials in YouTube.
- Attendance for online classes were recorded through a dedicated Google Institutional Account (Google forms & Google Sheets)
- Internal and University Examinations were conducted online.
- Student's record and marks were integrated with ERP software.
- e-Notes for lecture materials were disbursed to students through Google classrooms & WhatsApp .
- Special computer programs and graphic tablets were used for describing mathematical equations and models.
- Separate Smart class room is available to conduct online lectures /meetings.
- Feedback from students collect4d through online forms.
- Wi-Fi for students is available in campus

All the departments were furnished with a LED projector and a desktop computer

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

94

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

102

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

44

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

761

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Our institution is affiliated to Madurai Kamaraj University and carrying out internal assessment as per guidelines of the University. Internal examinations are conducted for 25 marks, whereas external examinations are conducted for 75 marks. The students are well informed about the details about grading and mark allocation for both internal and external examinations during the orientation programme and in the beginning of each academic year. Grading of marks for internal assessment is done through internal tests (10 marks), peer-team teaching, seminars and assignments (each 5 marks). Two internal tests and one model test per course are conducted per semester. Students are notified of the Schedule for peer-team teaching, seminars and assignments in advance. Average of two internal test marks is taken for internal assessment. Question patterns for internal exams are designed by the College Academic Staff Council as per the guidelines of University.

To conduct internal as well as external exams in the prescribed time, examination committee constituted by the Principal prepares the schedule and allocates faculties for invigilation. Internal answer sheets are evaluated and distributed to students within 7 days of exam. Internal marks are recorded in ERP software. Cumulative internal marks are informed to students.

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	https://rrc.ac.in/examination.php?id=

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

Internal assessment test schedules are informed before a month to students by faculty members and the schedule is displayed in notice boards. Tentative examination dates are incorporated in student's Handbook also. Continuous evaluation of students' performance is carried out by faculty through assignments, unit tests and interaction in class lectures. Evaluation is done by the respective faculty members of the course as per the standards, within a week's duration from the date of examination. The answer scripts are distributed to students for verification and if any grievances or discrepancies arise in the evaluation, then it is redressed immediately. Students are allowed to check the marks scored, totalling, grading pattern etc. The internal marks related to examinations, assignments, seminars, and peer-team teaching are entered in the ERP software by the faculty in charge.

The marks obtained by the students in internal assessment tests are updated periodically along with their attendance. To curb the malpractices, students are well informed about the action taken/ punishments.

Grade related queries or grievances from the students are addressed immediately by the Department. The grievances related to University examinations by students are discussed by the Principal / Controller of Examinations and if necessary, forwarded to the University.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	https://drive.google.com/file/d/1Mq6gvzFVQUQ_hnJTOV12z7GDWrI_9MV8/view?usp=share_link

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The learning outcomes such as Programme Outcome and Course Outcome for our institution are displayed on the College website and hardcopy format is also available in each Department for ready reference.

The major components of learning outcomes such as Programme Outcomes, Programme Specific Outcomes and Course Outcomes are designed by Madurai Kamaraj University and the same is elaborated to students at the beginning of each semester. The students are also made aware of both PO and CO, which in turn gives an insight about pursuing higher education in relevant specific areas or job opportunities in the field. Course Outcomes are derived through the objectives of the PO which are specific for each program. Our Institution offers 537courses, 12 Under Graduate Programmes, 6 Post Graduate programmes, two M.Phil and two Ph.D Research Programmes.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	https://rrc.ac.in/outcomes.php?department=
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Our institution is affiliated to Madurai Kamaraj University and the outcomes of the courses attained by the students with reference to academic grading is evaluated by the University prescribed standards such as peer-team teaching, seminars, internal examinations, assignments etc. Students are well informed by the faculties about the national / state level competitive / aptitude examinations related to placements as well as higher education. Programme Outcomes are accessed not only through overall scores of the students but also by the placements and admission to pursue higher education. In addition to that feedback about curriculum is also analyzed to implement need-based syllabi for placement and skill development. Academic grades, pass percentage and pursuing higher education of the students were analyzed by each department as well as examination committee whereas placement data is consolidated by Placement committee. It can be elucidated that overall pass percentage for the AY 2021-22 is about 96%. With the advent of specific courses such as 'Value Education', 'Environmental Studies', ethical, social as well as moral values and concern over environmental issues are

inculcated among students.

Number of students appeared/ passed in competitive Examinations: 78/45

Number of students placed: 60

Number of students progressing into higher education: 98

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	https://rrc.ac.in/images/toptabs/naac/Program%20and%20Course%20Outcomes%202021-22.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

751

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	[View File](#)
Upload any additional information	[View File](#)
Paste link for the annual report	**Nil**

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://rrc.ac.in/images/toptabs/naac/Student%20Satisfaction%20Survey%202021-2022.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

186500

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

15

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

2

File Description	Documents
List of research projects and funding details (Data Template)	<u>View File</u>
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	<u>View File</u>
Paste link to funding agency website	**Nil**

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

(1) Innovation Facilitating Centres

1. **Institution's Innovation Council (IIC)RAJAPALAYAM RAJU'S COLLEGE , Virudhunagar had undertaken various activities prescribed by Innovation Cell, Ministry of Education, Govt. of India to promote Innovation and Start-up in campus during the IIC calendar year 2021-22 secured3 star out of 5 star.**
2. **Entrepreneurship Development Cell RRC launched its EDC Cell with a motto to bring awareness about entrepreneurship, its importance and need among students and faculty. EDC encourages entrepreneurship as a feasible and a great career choice and also offers pre-incubation provisions to the one, who would take up a career in this field.**
3. **Incubation Centre To stimulate the entrepreneurial skills / start-up ideas among students of, RRC – Incubation centre was established on 6th May 2022 by the initiatives of College Governing Council and Internal Quality Assurance Cell (IQAC) with the motto 'Earn while you Learn" in the Institution.**

   Initiatives for Creation and Transfer of Knowledge

4. **Encourage and motivate students and faculty to do extensive research in multidisciplinary areas.**

5. **Students under the guidance of faculty from different disciplines worked together for the development of a**

software/technology.

6. Create a platform for encouraging students and faculty to innovate research ideas and inspire research potentialities and develop a room to see their ideas turn into reality in the form of patents, innovative projects, products and services.

7. Special focus on student and faculty Startups and Entrepreneurship development. A Few startup is under process for registration.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

21

File Description	Documents
Report of the event	[View File](#)
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	[View File](#)

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

8

File Description	Documents
URL to the research page on HEI website	https://www.rrc.ac.in/research_guides.hp
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

8

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

21

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

To sensitize students to social issues and their holistic development, various extension programmes were organized under

the umbrella of NSS, NCC, Women Development Cell, Youth Red Cross, Nature Club and Red Ribbon Club. These include awareness about menace of smoking, AIDS, Swatch Bharat programmes, awareness of covid and gender sensitization programmes and environmental conservation programmes etc. NSS volunteers encourage local community people to prepare paper bags to avoid the menace of polyethylene. They also donate blood in case of emergencies to the poor, downtrodden people and to the government hospital in our town. NSS units organize special camps of one week duration in the nearby villages. The college has also organized special disaster management mock drills through YRC scheme. A cleanliness drive was organized by the college at a tribal area, (Ayyanar kovil). Few NCC cadets participated in NIC camps held in different parts of the country during this academic year. Aids awareness programme and organ donation programmes are conducted by YRC and RRC of our college and various environmental conservation programmes are also conducted through online mode by the Nature club of our college and thousands of students, researchers and general public were benefitted.

File Description	Documents
Paste link for additional information	https://rrc.ac.in/extension.php#
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

2

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS

awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

88

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

588

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

242

File Description	Documents
e-copies of related Document	View File
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

9

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

- **The college is situated near by Western Ghats and it has lush greenery environment with an area of 52 acres .**

- **There are 53 classrooms, where 18 class rooms are enabled with excellent ICT facilities**
- **Three classrooms with 65 inch LED TV's facilities are also available .**
- **The laboratory for Physics and Chemistry are equipped with necessary equipments**
- **Our college has two full air conditioned computer labs**

with 183 computing system.
- The college has one Multi Speciality seminar hall enabled with ICT facility with 200 seating capacity.
- A full air conditioned multispecialty smart hall with 100 seating capacity is also available .
- The college has an excellent library building in 4560 sq.m with the seating capacity of100
- It has 32633 collections of books
- It has subscribed 6000 e-journals, 23 magazines, and 1091 e-books, 6 daily newspapers, 133 CD ROM.
- Digital library is also available in our college library.

Other infrastructure facilities.

- College has installed 125 Kvps -25 kvps generator for uninterrupted electric power supply
- ATM installed by Bank of Baroda
- Vehicle parking facilities for staffs and students
- Intercom facility
- Separate Hostel facilities for boys and girls.
- Air conditioned Guest house with Meeting Hall.
- College cafeteria
- A well-equipped Xerox room

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://drive.google.com/file/d/1BPVKWgQ1qwAX5ftbCEOSfnZN6PTwMvOK/view?usp=share_link

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college has well maintained sports facilities to encourage every student to take active part inindoor and outdoor activities.

College hasfacilities/ grounds for Cricket, Football, Basketball, Volleyball, Table -Tennis, Badminton, Chess, Carom with fully equipped gymnasium. UGC sponsored 100 Bedded Sports Hostel, Indoor Stadium and Standarad Swimming Pool areavailable.

Outdoor facilities:

- Basketball - 25m* 15m
- Cricket - 90yards * 60yards
- Badminton - 13.40m* 6.10m
- Track - 400m
- Ball Badminton - 80 ft* 40 ft.
- Kabaddi - 13m* 10m
- Throwball - 50 m* 30m
- Football - 100 yards *80 yards
- Volleyball - 18 m* 9m
- Handball - 40 m* 20m
- Hockey - 91m* 55m
- Kho-Kho - 23.50 m* 16 m
- Swimming Pool - 25m*25m.

Indoor facilities

- Gymnasium - 55Feets * 30 feets
- Physical Director Room
- Table Tennis - 30 feets * 20feets (3 board)
- Ball Badminton - 13.4 m*6.10m(3 court).
- Chess - 20 feet * 20 feets
- Carrom - 20feet *30 feet

Gymnasium

- 12.5 station & 8.5 station
- Weight & Power lifting
- Dumbbells
- Bench press

Special coaching

We are proud to have quite a few States level players who have played in the nationals one of our student was selected for the Heads of 5000 mtrs race in the Commonwealth games

Another students has represented India in Basketball.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://rrc.ac.in/sports.php

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

21

File Description	Documents
Upload any additional information	View File
Paste link for additional information	**Nil**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

220

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The Library is automated using ROVAN ILMS software, version 6.0 since 2012 that co-ordinates the Library Administration. It is wi-fi enabled having broadband internet –lease line with a speed of 55mbps, Laser printer, Barcode Printer and Readers. It offers E- Library, Internet browsing facility and is a Member of e ShodhSindhu. The Library Portal link address is http://erp.rrc.ac.in/library/index.php

Our Library spread around 4600 sq.ft. with a seating capacity

of 100 students is stacked with 32,633 books, 6 Newspapers and 23 Magazines and has exclusive sections for Reference Books, Dissertations and Thesis, Book Bank, Rare Books, DVDs, Career Guidance & Civil Services Cell. Department Libraries and P.G.Classroom Libraries are available.

There are Ramps for Physically Challenged and Non Visual Desktop Access version 2018.4.1, for visually impaired.

It conducts Readers Forum, Certificate Courses, Competitions and Book Expos & Fairs. It observes important days: International Day against Drug abuse, National Librarians Day, Birth Centenary of R.K.Laxman, Birth Anniversary of Alfred Nobel ,World Book Day, Rabindra Jayanthi and No Tobacco Day.

To develop reading habits, a number of Competitions were conducted during Covid 19 Lockdown. Participants joined from other states and countries.

The Library Committee meets periodically. Feedback is collected regularly.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

B. Any 3 of the above

File Description	Documents
Upload any additional information	[View File](#)
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	[View File](#)

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

`1`

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	[View File](#)
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	[View File](#)

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

`157`

File Description	Documents
Any additional information	[View File](#)
Details of library usage by teachers and students	[View File](#)

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Our college has a total number of 183 computers with three servers. There are two computer lab with the full air conditioned in the college campus.

All the departments have their own computing system with Wi-Fi facility. A Separate system admin has been appointed for monitoring the college website regularly and it has information regarding admission, departments, committee, college rules, library, sports, photo gallery, IQAC, students' desk and upcoming events.

- **All the buildings of the college campus has Wi-Fi enabled.**
- **For PC security Net Protector and K7 Anti-Virus software are used.**
- **UPS batteries with the server room are installed in the**

college campus. - Smart Hall and Audio Visual hall is enabled with LAN as well as Wi-Fi facility
- **Attendance of teaching and non-teaching stock members or documented with biometric system**
- **Students fees and attendance and profile or documented with ROVAN software**
- **Licensed software.**

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

183

File Description	Documents
Upload any additional information	[View File](#)
List of Computers	[View File](#)

4.3.3 - Bandwidth of internet connection in the Institution

B. 30 - 50MBPS

File Description	Documents
Upload any additional Information	[View File](#)
Details of available bandwidth of internet connection in the Institution	[View File](#)

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

23.03

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college with its 49 years of experience established systems, procedures and plans for the maintenance, protection and resilience of infrastructure

Maintenance of the campus:-

The care and regular maintenance of the college campus is regularly monitored by supervisor like the electrician, the gardener, the Waterman etc.

A group of workers are also hired for doing all the cleaning works regularly.

Maintenance of Computer and laboratories.

A separate system administrator has been appointed in the college campus for monitoring the system regularly

-The software of the college computers are updated Regularly on the basis of the students need.

For science laboratory, A separate assistant is appointent to maintain the lab facilities.

Sports complex

An effective physical team is available to maintain the cleanliness indoor and outdoor Sports Complex

A First-Aid kid is always available in the sports room for emergency purpose.

Library

- **Evaluating and physical condition of the books**
- **Recording collection statistics**
- **Removing and Remediating damaged books.**

Some worth mentioning policies related to maintenance :

- **Smoking is prohibited**
- **Planting lot of plants to maintain and Preserve the lush green environment**
- **Usage of plastic is also banned**
- **Strictly restricted for automobiles entry inside the college campus.**

Cafeteria :

College maintains hygienic cafeteria by a private person on lease.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

534

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

93

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**A. All of the above**

File Description	Documents
Link to Institutional website	https://rrc.ac.in/org_events.php
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

1168

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

1168

File Description	Documents
Any additional information	[View File](#)
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	[View File](#)

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	**A. All of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	[View File](#)
Upload any additional information	[View File](#)
Details of student grievances including sexual harassment and ragging cases	[View File](#)

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

60

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

98

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

45

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

103

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at uni versity/state/national/internatio nal level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

In all practical ways and means, RRC students are expected to perform duties voluntarily. The peer group's issues, challenges, or wants are communicated to the facultiesby the student representative of each class. Every department appoints students to serve as its secretary and members, who will also serve as a channel between the students and assists the teaching fraternities in the smooth conduct of the academic activities such as periodic association meetings, seminars, conferences, and workshops. Our students show their involvement in co-curricular activities by actively participating in Institution's Innovation Council (IIC), Entrepreneurship Development Cell, SC/ST Cell, Internal Complaints Committee (ICC), Anti-Ragging Committee, Library Committee and Rural Entrepreneurship Development Cell (RED).In extracurricular activities like sports, NCC, NSS, YRC, Fine Arts Club, Nature Club, Yoga, Consumer Club, Readers club, and Rotract Club, the students are elected as representatives unanimously and alsopromoted to the level of leaders by which they share the highest level of responsibility and make them to think "beyond

the box". In academic activities like the Board of Studies, Academic Council, Library Committee, and Readers' Club, students are adequately represented. Members of the editorial boards for the departmental, college, and other periodicals are chosen from students.

File Description	Documents
Paste link for additional information	https://rrc.ac.in/index.php
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

169

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Alumni Association was inaugurated in the Name of Rajapalayam Rajus' College Old Boys' Association on 22nd July, 1990, Sunday at 10.31 AM at the College Premises.The meeting was attended by the old students who studied from the year 1973 to 1990.

Then our Association was formally registered underTamil Nadu Societies Registration Act, 1975 (Tamil Nadu Act 27 of 1975) in the Name of "RAJAPALAYAM RAJUS' COLLEGE ALUMNI ASSOCIATION" Certificate of Registration of Societies No.

SRG/Virudhunagar/153/2019 dated: 02/07/2019. It functions effectively for the welfare of the college and of the society. The alumni meetings are organized every year on 15th/16th of January. The Executive Committee(EC) meeting was organized 4 times a year with the distinguished members. Annual General body Meeting is organized every year before the month September..

The outgoing students have contributed a sum of Rs 2,02,200/- towards alumni fund. Potential alumni have donated Rs. 10,33,606/- for the construction of Alumni Association Auditorium(AAA). Our students and the institution are benefitted in various fields such as students placement, training, expert lectures, career guidance session, industry visits and mentoring. The alumni of our institution guide and nurture our students to become professionals.

File Description	Documents
Paste link for additional information	https://rrc.ac.in/alumni.php
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)	A. ? 5Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision

To provide Quality Higher education to rural students and nurture in them the values of Discipline, Devotion, Dedication and transform them into responsible citizens. The college is asite where a confluence of ideas and practices furthers national progress and growth.

"Learn, Grasp and Prosper" is the motto and crucial inputs into

the formation of policies in the college, and in accomplishing its vision.

Mission

- To contribute Nation building by imparting quality higher education to rural youth.
- To inculcate the national spirit and instill a sense of social commitment in the minds of the youth to foster Universal Brotherhood.
- To promote the evolution of lawful and equitable society through higher education.

The Mission emphasizes on making the students self-confident, self-dependent, and self-reliant. It also highlights the dignity of hard work and perseverance. The college provides financial support to economically weaker students through Students Aid Fund. The Management of the college is empowered with the College Governing Council and its Secretary governs the same.

The institution is equally interested in offering diverse programs through societal, research and empirical learning in stimulating academic activities. It also aims to develop an explicit relation with the Alumni of this institution for mutual development.

File Description	Documents
Paste link for additional information	https://rrc.ac.in/our_vision.php
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The College Governing Council consists of seven members from parent body, Principal as ex- officio member and a representative from Madurai Kamaraj University. The Academic Staff Council consists of the Principal, the Coordinator of the self-finance courses, the Heads of the departments and the Coordinators of the extension activities, discusses and develops institutional plans for academic growth and created various committees for academic and non-academic activities. All the committees do get their decisions ratified from the

council and the decision of the Academic Staff Council remains final.

ICC

The cell takes consistent action by preventing sexual harassment and gender discrimination of women staff and girl students in the institution.

Students' Grievance Redressal Cell

Redresses the grievances of the students

SC / ST Cell

SC/ST students get the benefits and schemes announced by the Government

Minority Cell

It provides services to the educational needs of the Linguistic and Religious Minority community for their academic development.

Anti-Ragging Committee

To create awareness on Anti-Ragging and maintain the campus Ragging Free zone

College Governing Council Cell

It is the principal planning body responsible for the monitoring of the development programmes of the Institution which recommends matters like creation of new infrastructure, perspective plan etc.

File Description	Documents
Paste link for additional information	https://rrc.ac.in/committee.php
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The college has continuously striven to provide quality and inclusive education with the help of its stakeholders. From infrastructural planning to academic delivery the college is in the constant process of evolving new and effective strategies to meet the challenges of classrooms, laboratories, academic infrastructure and library needs.

The college plans to transform the atmosphere of teaching from a teaching center into a learning center. The college is facilitating ICT enable teaching, systematic internal evaluation process and continuous monitoring of the students' performance.

Two PG departments already got Research Centre status and few more departments plan to become research centers with the aim to increase the quantum of research. The management encourages faculties to take up projects and collaborative assignments and provides all the necessary support for the research and development.

The College is keen on designing programmes to ensure the involvement of the students and teachers to enhance the extension activities and community development.

The College provides continuous training to its staff to become competent teachers with necessary soft skills to mentor students effectively. The college conducts training programmes in new areas of knowledge and encourages faculty members to attend seminars, conferences, workshops and orientation programmes through IQAC.

File Description	Documents
Strategic Plan and deployment documents on the website	[View File](#)
Paste link for additional information	https://rrc.ac.in/images/toptabs/naac/Strategic%20Plan%202021-22.pdf
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college is governed by the Secretary of the College Governing Council, President, Five members from the parent

body, Principal and a University Representative.

The IQAC is the central body which assists the College on all matters pertaining to quality on college campus. The Research Committee discusses the research expectations of the Institutions, suggests different possibilities, evaluates research worthy projects for funding, and organizes periodic research programs. Besides this set of College officials, there are several other which look into other specific areas of administration. It has Anti-Ragging Committee, Equal Opportunity Cell, Anti Sexual Harassment Cell, and Gender Sensitization Cell. Based on the experience and the expertise of the faculty members, teams have been formed. They are functioning effectively and act spontaneously for grooming the members of their teams.

Recruitment of teaching, non-teaching and office administration staff is planned at the end of every academic year as per the requirements of the next academic year.

Staff Appraisal System (SAS)/Career Advancement System (CAS) - in existence in tune with the promotional policies.

Students' Grievance Redressal Mechanism is part and parcel of the Institution. The Academic Matters are pertaining to absences, re-admission and cancellation of admission.

File Description	Documents
Paste link for additional information	https://rrc.ac.in/about-us.php
Link to Organogram of the institution webpage	https://rrc.ac.in/chart.php
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

- Orientation programmes for newly appointed faculties are conducted.
- Medical Leave for Self-Financing staffs is an added advantage to the institution through which the needy staffs reap the benefits.
- The institution supports faculty engaged in research or pursuing higher studies by providing incentives.
- Advance salary is provided in case of emergency need by applicant faculty.
- Periodical general medical check-up camps for staff members are conducted.
- Employee Provident Fund (EPF) is applicable to the self financing staff from their date of joining the institution.
- Group insurance scheme for the welfare of the faculty with Star Health Insurance and the premium are duly paid.
- ICT Programs for both teaching and non-teaching staffs are organized.
- Yoga training programmes are conducted to maintain their health and fresh their minds.
- Free eye check up camps are organized for teaching, non-teaching staffs and students. Instruction on e-resources and open-access to all staff members is followed.
- Knowledge of digital library usage is imparted for both teaching and non-teaching staffs.
- Institution helps the teaching and non-teaching staffs to receive the welfare schemes of the government.
- Women faculty can avail the college bus facility.
- Institution offered training programmes to Non-teaching staff on spoken english and office automation.

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/1OSWw-1cA v7mbd- IYHsKcDHHgIDhWe18i/view?usp=share_link
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

73

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

9

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

57

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

There are two stages in the evaluation process of teaching staff. The first one is self-rating by the teacher himself through a well-structured self-appraisal form which has various

parameters.The second stage is the students' rating about the academic performance of the teachers. The performance of the non-teaching staff is also collected. The feedback about both teaching and non-teaching staff given by the students are analysed by the IQAC and this analysis provides an insight to the management regarding the teaching learning process adopted in the campus. On the basis of the feedback, necessary initiatives are taken by the Principal and the management for the quality enhancement of the faculties.

Staff Self-Appraisal/CAS

Members of teaching faculty at this institution are given opportunity to carry out self-assessment. A well- structured self appraisal form is to be filled and submitted by each faculty at the end of every academic year. Publications of Books and Research by the faculty members pay a key role in the Staff Self- Appraisal. The Heads of the respective Departments evaluate these self-appraisal forms and submit the same to the Principal with suitable recommendations. These recommendations are in turn evaluated by the Principal and the Secretary.

Necessary initiatives are taken for the quality enhancement of the faculty members in case of need.

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/1REzd_brAqkFoFLAW1QAPFPX-coNnM3re/view?usp=share_link
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Internal Audit is performed by officials deputed from Trust office periodically and the reports are obtained before conduct of the external audit which is normally done after the closure of the accounts in all respects. External Audit is done by the Statutory Auditors after 30th June of the subsequent year.

During the course of Internal Audit, all required steps are

taken to regularize the accounts and to obtain confirmations for the credit balances, to collect documentary evidences wherever inadequate in respect of payments, compliances of

T.D.S. and Statutory Formalities and Reconciliation of Unit wise balances with the Control Accounts and Bank Reconciliations. The copy of the Internal audit report covering all matters related to maintenance of accounts is preserved.

Subsequently, External Statutory Audit is conducted by the auditors and the final audit report with audit findings are submitted to the Management. The consolidation of the findings of the Institutions with Trust Central office has been completed and the annual returns have been submitted to Income tax Authorities, Registrar of Societies, and Tamilnadu and to the other relevant authorities concerned.

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/1j5b6ixZL JrJbqSAA- wEgFb9Z6a3jhdP0/view?usp=share_link
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

6.68145

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The College gets the financial assistance from the Government in the form of salary grants for aided courses only. Besides, the College also gets the UGC grants under various schemes. The salary grants is spent on the staff members as per the norms of the Government and every year the assessment has been done by the Director and the Joint Director of Higher Education Office. Apart from the salary grants the Institution also gets the non-salary grants at a stipulated rate given by the Government. The UGC provides the Undergraduate Development Assistance wherein capital assets and general assets are prescribed. As per the proposal submitted to the University Grants Commission, the grants being sanctioned and are utilized as per the allocation. The audited statements of Income and Expenditure are prepared by the auditors which is necessary as per the guidelines of the UGC in the form of Utilization Certificate. Our Institution received fund for the infrastructure development of 100 bedded sports hostel.

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/10tbxBUVbz3r6PzcHH9K6I93czf5FV5Uc/view?usp=share_link
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC promotes extension activities such as Clean India Mission, Blood Donation Camps, AIDS awareness programmes, campaigning on Women Education, addressing gender issues etc.,

1. It has taken efforts to improve the quality of teaching and research
2. It conducts Internal Academic and Administrative Audit

Kindling Entrepreneurial Skills

To stimulate the entrepreneurial skills / start-up ideas among students of, RRC – Incubation centre was established on 6th May

2022 by the College Governing Council and Internal Quality Assurance Cell (IQAC) with the motto 'Earn while you Learn" in the Institution. To conduct technical skill developments programmes and serve as a nodal hub forinnovation ecosystem to kindle new start-up ideas among students.

Outcomes:

21 entrepreneurial programmes and business model competitions were conducted. Real-time interactions by student members with the successful entrepreneurs were held. Exclusive Mutual Fund 'for the students and by the students' was created on 7-Mar-2022 by the RRC - Incubation Centre and 171 student members actively involved in the share market investment and trained to invest in blue-chip stocks of National Stock Exchange and Bombay Stock Exchange.

Recognition:

Institution Innovation Council of RRC secured 3 star rating in final assessment, graded by MoE, Govt. of India for the AY 2021-2022.

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/1h3kBfF6k7-I_yvDaS4d_oSWEZFH1lS3M/view
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC has designed a structured feedback form on teacher's performance. Students as stakeholders review the teaching-learning process by giving feedback to their teachers. Every teacher is evaluated in this process for his/her performance in the classroom as well as in other academic and extra-curricular activities. Some of the parameters of evaluation are teacher's subject knowledge, communication skills, teaching methods, use of ICT, and learning resources. Administrative and Academic Audit internally has been initiated inorder to maintain the documents subsequently. IQAC, post accreditation, has been able

to develop a system for conscious, consistent and catalytic action to bring about reforms in teaching-learning process, structure, methodologies and learning outcomes. Effective Use of ICT in Teaching and Learning IQAC has ensured that all classrooms and labs are fully equipped with ICT facilities. In the past five years, after accreditation (3rd Cycle), new programmes were introduced. There has been infrastructure augmentation wherein new classrooms have been constructed. An Audio-Visual Room has been set up to facilitate teachers to record their lectures.

Research and Collaboration Centre has been established in the Library to facilitate teachers to use the ICT and e-resources for the purpose of doing research.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://rrc.ac.in/annual_report.php?year=2021
Upload e-copies of the accreditations and certifications	[View File](#)
Upload any additional information	[View File](#)
Upload details of Quality assurance initiatives of the institution (Data Template)	[View File](#)

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The college has an active Gender Sensitisation Cell organising regular programs which would help them in the understanding needs of the opposite gender. Womens Development Cell organizes programs to create awareness among the girl students related to several topics.

a. Safety and Security

Outsiders must register their names, purpose of visit and other details with the security office before entering into the college. The entire campus is under CCTV coverage. Students are not permitted to meet any outsiders (except their parents) or leave the college during the college hours. College is a tobacco and drug free campus which ensures their safety and security towards addiction of drugs.

Students' safety and security is ensured through the effective functioning of committees such as Internal complaints committee (SHe-Box facility), Anti-ragging committee and Discipline committee.

b. Counseling

College has well organized counseling cell "Taaliim" which provides counseling to the students and faculty of the college when they need it. This is done with the help of trained

counselors.

c. Common Rooms

The common rooms such as classrooms, Seminar halls, smart classroom, lunch shed and other areas are CCTV covered. Separate Hostels, lunch sheds and drinking water facilities have been provided to both the genders.

File Description	Documents
Annual gender sensitization action plan	https://drive.google.com/drive/folders/1vI_n8O-1js-aqAnu0Nh5f3WLD42uaCHr
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://drive.google.com/file/d/1vGGhUf2bwqoWaWPBG6Ma5eu8rv4w3uub/view?usp=sharing

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	**D. Any 1 of the above**

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	**No File Uploaded**

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

For managing solid waste in the college, two large pits are built where the solid waste like dry leaves and other dry waste are collected and allowed to be decomposed naturally. This decomposed material is used as manure to the plants in the gardens. The waste liquid from washing hands in the taps available in various parts is diverted towards plants and trees.

Other regular anthropogenic solid waste is collected in dust bins placed at strategic locations, brought together and taken away periodically by the waste collection agency of the municipal body.

Wash rooms wastes are directed to a septic tank. Sanitary napkins are disposed of by an incinerator, and no other biomedical waste is generated. E-waste is sold periodically, to scrap dealers who deal especially in e-waste, for safe recycling.

In Chemistry department the chemical toxicity is reduced by the following activities:

Hydrogen Sulphide in gaseous form is completely avoided by using the same in liquefied form thereby its toxicity through inhaling is reduced.

Precious chemicals such $AgNO_3$ and $NiSO_4$ are recycled.

Instead of Cr_2O_3, $K_2Cr_2O_3$ is used to avoid toxicity.

Hexavalent Chromium is eliminated due to its toxic nature.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. Restricted entry of automobiles 2. Use of bicycles/ Battery-powered vehicles 3. Pedestrian-friendly pathways 4. Ban on use of plastic 5. Landscaping	**A. Any 4 or All of the above**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	**A. Any 4 or all of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built	**A. Any 4 or all of the above**

environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment   5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen   reading

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution takes conscious effort to build and promote an inclusive environment that demonstrates tolerance and harmony towards cultural, regional, linguistic, communal & socioeconomic and other diversities. Institution aims at bringing tolerance and harmony among the students and staff and other stakeholders. The College organizes Cultural programmes, Orientation programme, Sports day to sensitize the students on values like democracy, secularism, tolerance and inclusiveness. Community service and reach out programmes are conducted through various clubs which instill a sense of social responsibility.

Saraswathi Pooja is celebrated inside the campus to establish positive interaction among Staff and students who belong to diverse backgrounds.

The college celebrated the varshabhishekham of the Siddhi Vinayakar Temple with pomp and gaiety.

The senior professors of the college take up special interactive sessions for the incoming students of every batch in their initial days of campus life about the values of an inclusive environment.The teaching and non-teacjing faculty has taken part in the financial contribution for the celebration fof Telugu and Tamil Ney year by the nearby community. The students were taken to the famous Aandal Temple and Church to inculcate the values of different religions.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File](#)
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Rajapalayam Rajus' college sensitizes the students and the employee of the institution to the constitutional obligations about values, rights, duties and responsibilities of citizens which enables them to conduct as a responsible citizen. The Institution celebrates Independence Day, Republic Day, Gandhi Jayanti, Constitution Day to make the importance of freedom and the glory of Indian freedom struggle. They aim at highlighting the constitutional spirit of liberty, equality, justice and fraternity. Moreover, Blood Donation Camps is organised to ensure that precious lives are saved, celebrates women day to mark the achievements of women throughout history. Nature Club celebrates World Environment Day to ensure that environmental concern is addressed and also Swach Bharat Abhiyaan to promote the importance of cleanliness.

Further, courses such as Professional Ethics and EVS highlight to the students the need for a commitment towards ethical practices in their profession and also the importance of improving our environment. The course Human Relations, Values and Ethics emphasizes on the basics of Value Education and the importance of human values. Various associations of the Institution comprising the wings of NCC, the NSS, RRC, YRC, CARE conduct several activities for inculcating values towards becoming responsible citizens.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://drive.google.com/drive/folders/14kV7_Q_cdnk9--QetnCaH-XlNtQeyJjD?usp=share_link
Any other relevant information	https://drive.google.com/drive/folders/1ri4WLTRRwY464Sqo-us9aZ4fpeEHI4Re?usp=share_link

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	**A. All of the above**

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Celebration of national or international festivals helps in spreading happiness, joy and helps in building bond between people.

National festivals play an important role in planting the seed of nationalism and patriotism among the people of India.

Celebration of these festivalscommemorates the sacrifices of our great leaders and freedom fighterswho laid down their lives in the foundation of this country.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	[View File](#)
Geo tagged photographs of some of the events	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice 1.

Title: Kindling the Entrepreneurial Skills among Young Minds

To stimulate the entrepreneurial skills / start-up ideas among the students of RRC initiated Institutions Innovation Council (IIC) in the Institution. The key purpose of IIC is to tap out the start-up ideas from the students and make them earn while learn. Kindling entrepreneurship skills is a way of making the students feel motivated and capable of doing things with confidence. Establishing IIC in the institution leads to portrait entrepreneurial activities of our students towards national level.

Best Practice II

Title: Water Conservation in the campus

Water conservation is necessaryto keep water pure and clean while also protecting the environment. Water conservation is a series of methods aimed at reducing our use of freshwater resources.

Our campus overcomes the scarcity of water by implementing rain water harvesting and by adopting reusing techniques and with the aid of water flow sensor technologies. Several measures are taken for the purpose of water conservation which includes

construction of water catchment channel to collect rain water, fitting of Faucets with water flow sensors to minimize the wastage and designing of solar desalination stills by the students.

File Description	Documents
Best practices in the Institutional website	https://www.rrc.ac.in/iqac.php
Any other relevant information	https://drive.google.com/drive/folders/1e05JColDvwZ1te9HOU9P-2aXmIOLfTSg?usp=share_linkk

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Exploring Bio-diversity in and around College Campus

We have identified our campus as a hotspot with 70 species of birds sighted and have listed 441check lists in the e-bird website.Comparing bird counts, photographs and other data on an annual basis provides insight into species'. Bird count data has been particularly instrumental in climate change reports.

The sightings are entered into the e-bird website, that enables one to track our lists, explore range maps and bird migration, explore birds and hotspots nearby and wherever we go, all based on the latest sightings from around the world. In short it is a website that transforms bird sightings into science and conservation.

Our students participated in the tamil birders meet, workshop on e- bird, pongal bird count, great backyard count, munnar bird atlas survey, etc.

Important days like world water day, world sparrow day, wildlife week, etc. are celebrated through street plays, skits, etc.

Observations by the students are carried out on different species in the campus updated with the inaturalist website.

These activities help the students to understand the ecosystem

and take the responsibility to safeguard our mother nature.

File Description	Documents
Appropriate web in the Institutional website	[View File](#)
Any other relevant information	**No File Uploaded**

7.3.2 - Plan of action for the next academic year

- **To make collaborative quality initiatives with other Higher Education Institution, Corporate houses and Universities on Research, Internship programmes, Students and Staff Exchange Programme and Extension activities.**
- **To promote the RRC Incubation centre among the students on innovation and the entrepreneurial ecosystem in the institution.**
- **To participate in Atal Ranking of Institutions on Innovation Achievements (ARIIA).**
- **To organise number of cultural and sports event on occasion of Golden Jubilee celebration.**
- **To organised Capacity building programmes and skill enhancement initiatives on soft skills, language and communication skills, life skills (Yoga, Physical fitness, health and hygiene and ICT/Computing skills) in association with external agencies.**
- **To motivate the teaching faculty to enhance the citations in SCOPUS, Google Scholar, Web of Science, Indian Citation Index and UGC Care list journals.**
- **To complete the construction of Alumni Association Auditorium (AAA) project.**
- **To conduct the Academic and Administrative Audit.**
- **To motivate students and faculty to participate in various extension activities with Government organisation and non-government organisation on Swachh Bharat, UBA 2.0, HIV/AIDS and health awareness, Gender Sensitization programmes for holistic development.**